

Key Points of Information

Curriculum Guide for New Students

July 2016



Table of Contents

Dean's Office
 Contacts..... 2

Department of Communication
 Contacts..... 2
 Degree Programs 5

Department of English
 Contacts..... 2
 Degree Programs 5

Department of Foreign Languages and Literatures
 Contacts..... 3
 Degree Programs 5

Department of History
 Contacts..... 3
 Degree Programs 5

Department of Interdisciplinary Studies
 Contacts..... 3
 Degree Programs 5

Department of Philosophy & Religious Studies
 Contacts..... 3
 Degree Programs 5

Department of Psychology
 Contacts..... 4
 Degree Programs 6

Department of Social Work
 Contacts 4
 Degree Programs 6

Department of Sociology and Anthropology
 Contacts 4
 Degree Programs 6

School of Public and International Affairs
 Contacts 4
 Degree Programs (Political Science) 6

Majoring in Humanities and Social Sciences 6

College & GEP Requirements: Bachelor of Arts/Social Work 7

College & GEP Requirements: Bachelor of Science 8

Registering for Classes 9

Useful Websites for Registration and Advising 9

Helpful Hints 10

Humanities and Social Sciences Academic Minors 11

Career Planning 12

Humanities and Social Sciences Intra-Campus Transfer Admission Policy 13

**All phone numbers referenced in this document have a (919) area code.

College of Humanities and Social Sciences Student Services Directory

DEAN'S OFFICE

<http://chass.ncsu.edu>, Main Office: 106 Caldwell, 515-2468, Box 8101, Fax: 515-9419

Dean.....	Jeffery Braden, 515-2468, jeff_braden@ncsu.edu
Associate Dean, Academic Affairs	Deanna Dannels, 515-2468, dpdannel@ncsu.edu
Assistant Dean, Academic Affairs	Karen R. Young, 515-2468, kryoung@ncsu.edu
Director, Student Recruitment and Retention.....	Dara Leeder, 515-3638, dara_leeder@ncsu.edu
Coordinator, Student Diversity	Joseph Johnson, 513-1832, jwjohns4@ncsu.edu
Student Services Manager.....	Hope Ziglar, 513-1831, hope_ziglar@ncsu.edu

DEPARTMENT OF COMMUNICATION

<http://communication.chass.ncsu.edu>, Main Office: 201 Winston, 515-9736, Box 8104, Fax: 515-9456

Head.....	Kenneth Zagacki, 201E Winston, 515-7948, kszagack@ncsu.edu
Associate Head, Undergraduate Programs.....	Elizabeth Craig, 201D Winston, 515-9736, liz_craig@ncsu.edu
Assistant Head, Undergraduate Advising	Cynthia Zuckerman Hyman, 207 Winston, 515-0947, cynthia_zuckerman@ncsu.edu
Director, Public Speaking Classes	Elizabeth Nelson, 107 Winston, 513-4340, eanelso4@ncsu.edu
Director, Internships	Dean Phillips, 109 Winston, 513-7984, deanworks@nc.rr.com
Undergraduate Services Coordinator.....	Donise Benton, 201 Winston, 515-9735, donise_benton@ncsu.edu

DEPARTMENT OF ENGLISH

<http://english.chass.ncsu.edu>, Main Office: 246 Tompkins, 515-3866, Box 8105, Fax: 515-1836

Head.....	Antony H. Harrison, 221A Tompkins, 515-4101, tony_harrison@ncsu.edu
Associate Head, Director of Undergraduate Studies, and Director of Advising	Jason Miller, 246 Tompkins, 513-7949, jason_miller@ncsu.edu
Interim Director, First-Year Writing Program	Laura Severin, 237A Tompkins, 515-4156, laura_severin@ncsu.edu
Associate Director, First-Year Writing Program	Roy Stamper, G103C Tompkins, 513-1807, roy_stamper@gmail.com
Coordinator, Honors in English	Leila May, 235 Tompkins, 513-1886, leila@ncsu.edu
Coordinator and Advisor, Teacher Licensure Program.....	Jeffrey Reaser, 217 Tompkins, 515-4176, Jeffrey_reaser@ncsu.edu
Coordinator, Creative Writing Program.....	John Kessel, 274 Tompkins, 515-4170, tenshi@ncsu.edu
Coordinator, Film Studies Program	Ora Gelley, 225 Tompkins, 926-1351, ogelley@ncsu.edu
Coordinator, Linguistics Program	Erik Thomas, 203 Tompkins, 513-7385, erthomas@ncsu.edu
Coordinator, Literature Program.....	Laura Severin, 237A Tompkins, 515-4160, laura_severin@ncsu.edu
Coordinator of Advising and English Advisor, First Year Students and Transfers	Meredith Fosque, G103B Tompkins, 515-4125, mgfosque@ncsu.edu
English Advisor, Sophomore English Majors.....	Etta Barksdale, G129 Tompkins, 515-4121, etta_barksdale@ncsu.edu
English Advisor, LAN, LIT and LLT Majors	Maria Roupail, 116 Tompkins, 515-4130, mgr@ncsu.edu
English Advisor, CRW Majors	Bob Bateman, 101 Tompkins, 513-7747, bateman@ncsu.edu
English Advisor, LWR and FLM Majors.....	Roy Stamper, G103C Tompkins, 513-1807, roy_stamper@ncsu.edu
Student Services Assistant	246 Tompkins, 515-4110, engsecretary@ncsu.edu

DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURES

<http://fll.chass.ncsu.edu>, Main Office: 310 Withers Hall, 515-2475, Box 8106, Fax: 515-6981

Head..... Ruth Gross, 310 Withers, 515-3343, ruth_gross@ncsu.edu

Associate Head/Foreign Language Placement..... Dudley M. Marchi, 319 Withers, 515-9283, dmm@ncsu.edu

Assistant Head for Student Affairs Susan Navey-Davis, 321 Withers, 515-9288, navey@ncsu.edu

Student Services AssistantApril Whitaker, 310 Withers, 515-9276, alwhita4@ncsu.edu

DEPARTMENT OF HISTORY

<http://history.chass.ncsu.edu>, Main Office: 350 Withers, 515-2483, Box 8108, Fax: 515-3886

Head..... David Zonderman, 352 Withers, 513-2222, david_zonderman@ncsu.edu

Associate Head and Director of Undergraduate Programs William Kimler, 351 Withers, 513-2238, kimler@ncsu.edu

Director, Undergraduate AdvisingDean Bruno, 265 Withers, 513-2217, drbruno@ncsu.edu

Director, History Honors ProgramDavid Ambaras, 460 Withers, 513-2228, dambaras@ncsu.edu

Student Services Assistant Norene Miller, 359 Withers, 513-2242, ndmiller@ncsu.edu

INTERDISCIPLINARY STUDIES

<http://ids.chass.ncsu.edu>, Main Office: 106 1911 Building, 515-6964, Box 7107, Fax: 515-9419

Assistant Dean for Interdisciplinary Studies Blair Kelley, 107E 1911 Bldg, 513-2225, blmkelley@ncsu.edu

Director, Arts Studies..... Rodney Waschka, 101B Winston, 515-5464, rodney_waschka@ncsu.edu

Director, Film Studies Ora Gelley, 225 Tompkins, 926-1351, ogelley@ncsu.edu

Director, Interdisciplinary Studies Programs and Coordinator, Africana Studies
..... Kwesi Craig C. Brookins, 107A 1911 Bldg, 515-7518, biadnow@ncsu.edu

Director, International StudiesD. Seth Murray, 106B 1911 Bldg, 515-0450, dsmurray@ncsu.edu

Director, Science, Technology & Society..... Kathleen Vogel, 106C 1911 Bldg, 515-7999, kmvogel@ncsu.edu

Coordinator, Self-Design Major..... Sharon Setzer, 233 Tompkins, 515-3866, sharon_setzer@ncsu.edu

Coordinator, Women's and Gender Studies Karey Harwood, 449 Withers, 515-6383, karey_harwood@ncsu.edu

Director of Undergraduate Advising..... Carol Ann Lewald, 107D 1911 Bldg, 515-0449, calewald@ncsu.edu

Student Services Specialist..... W. Bruce Cheek, 106D 1911 Bldg., 515-6964, bruce_cheek@ncsu.edu

DEPARTMENT OF PHILOSOPHY AND RELIGIOUS STUDIES

<http://ncsu.edu/chass/philo>, Main Office: 340 Withers, 515-3214, Box 8103, Fax: 513-4351

Head.....Michael Pendlebury, 340C Withers, 515-6103, mjpendle@ncsu.edu

Associate Head..... David F. Austin, 340B Withers, 515-6333, david_austin@ncsu.edu

Director of Advising Catherine Driscoll, 434B Withers, 513-7846, catherine_driscoll@ncsu.edu

Honors Director in Philosophy.....John W. Carroll, 457 Withers, 515-6140, carroll@ncsu.edu

Honors Director in Religious StudiesMary Kathleen Cunningham, 347 Withers, 515-6105, mk_cunningham@ncsu.edu

Student Services AssistantStephanie Thomsen, 340 Withers, 515-6100, stephanie_wilson@ncsu.edu

College of Humanities and Social Sciences Departments and their Degree Programs

The College of Humanities and Social Sciences offers 56 different undergraduate degree programs. The titles of these curricula are listed below. All majors are Bachelor of Arts unless otherwise noted. Complete lists of the most current requirements for all undergraduate curricula are available by clicking the Humanities and Social Sciences link on the [Registration & Records Degree Requirements](#) website.

IMPORTANT NOTICE REGARDING RESIDENCY AND GRADUATION REQUIREMENTS: NC State and the college require that students complete at least 25 percent of credit hours required for graduation through courses offered by NC State, and must have earned at least 30 of the last 45 hours of credits through NC State courses to satisfy residency requirements. A 2.0 GPA is required for graduation and D's are not accepted in any course used to meet the freshman-writing requirement.

Communication

Concentrations: **Communication Media; Interpersonal, Organizational, and Rhetorical Communication; Public Relations**

Residency Requirements: Of the 39 required hours for the concentration and department requirements, no more than 12 hours of transfer credit may be applied to meet these 39 hours.

Graduation Requirements: D's or S/U are not accepted in any COM courses used to satisfy any graduation requirement with the exception of the Internship course, COM 496. All courses used to satisfy Departmental requirements must be passed with a "C-" or better. Students must complete at least 12 hours of Communication Concentration courses at the 300/400 level, with a minimum of 6 hours at the 400-level. A 2.0 in the major is required.

English

Majors: **English (BA): Creative Writing; Film Studies; Language, Writing & Rhetoric; Literature (American, British and World); Teacher Education**

Residency Requirements: See departmental advisor.

Graduation Requirements: D's are not accepted in the major or in the courses that satisfy the professional education requirement for teacher licensure. A 2.0 GPA in the major is required.

Foreign Languages & Literatures

Concentrations: **Arabic Language and Culture; Asian Language; Foreign Language Education; French Language and Culture; German Studies: General, International Economics, and Science & Technology; Spanish Language and Literature**

Residency Requirements: See departmental advisor.

Graduation Requirements: For Foreign Language majors, a C- or higher is required in courses that meet departmental requirements. A 2.0 GPA in the major is required for graduation. For majors in the Foreign Language Education concentration, a grade of C- or better is required in courses that satisfy the professional education requirements for teacher licensure (including those with ECI, ED, ELP, EDP course designations). Although the university requirement for graduation is 2.0, a cumulative 2.75 GPA is required for each gateway: admission to candidacy, admission to professional semester, and to apply for a teaching license.

History

Majors: **History (BA); History (BS); History (BA) with Teacher Education Concentration, providing possible eligibility to a five-year combined program linking BA in History and Master of Arts in Teaching.**

Residency Requirements: A minimum of 18 hours of history credit must be completed at NC State. Twelve (12) of the 18 hours must be at the 300 or 400 level (not counting HI 300) and must include at least one 491 seminar.

Graduation Requirements: D's are not accepted in any course used to satisfy a major requirement. Students must have a major GPA of 2.0 to graduate; For admission into the accelerated Master of Arts in Teaching program, students in the Teacher Education Concentration must graduate with a 3.5 GPA.

Interdisciplinary Programs

Majors: **Arts Studies (BA): Film Studies, Music, Theater, and Visual Arts concentrations; Interdisciplinary Studies (BA): Africana Studies Concentration, Africana Studies Community Studies Concentration, Self-Design Concentration, Women's & Gender Studies Concentration; Interdisciplinary Studies (BS); International Studies (BA): Africa, East & Southeast Asia, Europe, Global Cultural Studies, Global Relations, Global Sustainability and Development, Latin America, and South Asia & Middle East concentrations; Science, Technology & Society (BA & BS)**

Residency Requirements: A maximum of 15 hours of external transfer credit may be applied towards the major and departmental requirements. However, a total of only 12 hours of external transfer credit may be applied to the IDS Self-Design concentration courses. For Science, Technology & Society, at least 18 of the 30 credits in the major need to be completed following admission to the program.

Graduation Requirements: Courses meeting departmental requirements must receive a grade of C- or better. D's are not accepted in the courses included in the major. The only exception allowing D's is the statistics elective in Science, Technology & Society. International Studies majors must complete at least 6 credit hours in a study abroad program. A cumulative 2.0 GPA for courses meeting departmental major requirements is required for graduation.

Philosophy & Religious Studies

Majors: Philosophy (BA): Ethics Concentration, Philosophy of Law Concentration; Philosophy (BS): Logic, Representation & Reasoning Concentration; Religious Studies (BA)

Residency Requirements: A minimum of 18 hours in the major must be completed at NC State.

Graduation Requirements: D's are not accepted in the philosophy and religious studies courses taken to satisfy major requirements. A 2.0 GPA in the major is required.

Political Science

Majors: Political Science (BS); Political Science (BA): American Politics, International Politics, Law & Justice, and Public Policy concentrations

Residency Requirements: A minimum of 15 credit hours of PS courses taken at NC State with a grade of C or better.

Graduation Requirements: D's are not accepted in the political science courses taken to satisfy major requirements. A 2.0 GPA is required in all major courses with a PS prefix.

Psychology

Major: General Psychology

Residency Requirements: A minimum of 16.5 hours of psychology courses must be completed at NC State.

Graduation Requirements: All courses in the major must be passed with a grade of C- or better. ENG 101 and Natural Science Requirements must be passed with a grade of C- or better. Students may count a maximum of 2 D's in other courses used to satisfy graduation requirements.

Social Work

Major: Social Work (BSW)

Residency Requirements: A minimum of 34 credit hours must be completed at NC State's Department of Social Work's BSW program, including three practice courses and field preparation (SW 480); excluding field practicum and seminar (SW 490 and SW 491).

Graduation Requirements: A grade of C- or better is required in all major courses and an S in SW 480.

Sociology & Anthropology

Majors: General Anthropology; Criminology; Sociology

Residency Requirements: A minimum of 15 hours in the major, including at least 9 at the 400-level or above, must be completed at NC State.

Graduation Requirements: A 2.0 GPA in all major courses is required.

Majoring in the College of Humanities and Social Sciences

Through its 9 departments and several interdisciplinary programs, the College of Humanities and Social Sciences offers different undergraduate majors leading to bachelor's degrees. The degree programs are listed by department on pages 5-6.

Most Humanities and Social Sciences degree programs are Bachelor of Arts (B.A.) programs. In addition, the college offers five B.S. (Bachelor of Science) programs. These B.S. degrees are in: History; Interdisciplinary Studies; Philosophy; Political Science; and Science, Technology & Society. B.A. programs require relatively more humanities and social sciences courses than B.S. programs, which require relatively more science and math courses than B.A. programs.

The college also offers the B.S.W. (Bachelor of Social Work) degree.

Degree requirements are generally divided into four categories: general education program requirements, college requirements, major (departmental) requirements, and free electives. Pages 7-9 give the general education requirements for Humanities and Social Sciences B.A., B.S.W., and B.S. degrees. Major requirements may be found online at [MyPack](https://www.acs.ncsu.edu/php/coursecat/degree_requirements.php) or https://www.acs.ncsu.edu/php/coursecat/degree_requirements.php.

Additional information about majors is given on departmental websites, links to which may be found on pages 2-4. See also pages 5-6 for departmental requirements regarding residency requirements and graduation requirements.

Advising

Every student is assigned an academic advisor, who may be a professional staff advisor or a faculty advisor. It is your advisor's responsibility to provide you with information about academic requirements and procedures, and to assist you as you plan your academic program. Take advantage of the support your advisor can provide. Go to see your advisor early during your first semester at NC State and get to know her/him. Be aware that if you have a problem or a question that you want your advisor to help with, it will usually be up to you to approach the advisor. S/he will not know you need help unless you ask for it.

Incoming students are given the names of their advisors, or may look them up on their personal Student Center page in [MyPack](#) Portal. If you do not see the name of your advisor in your MyPack, please contact the Director/Coordinator of Advising for your program, listed on pages 2-4.

Despite the role played by your advisor, **primary responsibility for planning your individual program and for meeting academic requirements and deadlines belongs to you, the student.** You must keep informed about satisfactory academic progress by consulting your Degree Audit periodically to track your progress toward graduation. Contact your academic advisor if you encounter problems. Seek assistance as soon as a problem arises.

In addition to your advisor, the Humanities and Social Sciences Academic Support Center (ASC) offers walk-in advising. Step right up to the booths in Caldwell Lounge between 9:00-4:00 Monday through Thursday and 9:00-12:00 on Friday for help with anything from how to navigate MyPack, to registration procedures, GEP and degree requirements, college and university policies, and university resources. They can also assist with issues such as academic planning, major/career planning, study skills, time management, priority setting, preparation for graduate or law school, and preparation of personal statements for graduate school or internships. ASC is not a replacement for your advisor.

Progress Toward Degree

University policy requires students to make steady progress toward completing the requirements of the degree program in which they are enrolled. Failure to maintain compliance with the regulation will result in the student having to submit an appeal in order to continue at the university. A planning tool available via [MyPack](#) Portal helps students plan the courses they will take to complete their requirements. Please see <http://policies.ncsu.edu/regulation/reg-02-05-03> for more information.

Changing Majors

NC State students who wish to change to or add a College of Humanities and Social Sciences major should consult the intra-campus transfer requirements and preferred qualifications given on page 13. Humanities and Social Sciences students who wish to change to or add a major in another NC State college should consult the intra-campus transfer requirements for the desired major at the Policies, Regulations and Rules web page. From [MyPack](#) Portal, students may use the “What If” feature to request temporary degree audits, which show how the courses they have completed will fit into a different major. Please see <http://policies.ncsu.edu/regulation/reg-02-65-03> for more information. Students may submit a change of Degree Application (CODA) through the university’s CODA system three times a year. See: <http://www.ncsu.edu/coda/> for application periods.

Double Majoring

For students who are pursuing two separate degrees within the College of Humanities and Social Sciences, the following restrictions apply:

- 1) No more than nine hours of overlap coursework may be counted in the two majors’ departmental requirements. (There is no restriction on the amount of overlap that is allowed in general education program requirements, college requirements, or free electives.)
- 2) A student may be awarded only one of the following degrees: B.A. in Sociology (16SOCBA) or B.A. in Criminology (16CRIMBA).

College Requirements & General Education Program Requirements: Bachelor of Arts Degrees/Bachelor of Social Work Degree

Humanities and Social Sciences

Academic Writing & Research.....	4.0
History I (covers one GEP Humanities).....	3.0
History II	3.0
Literature I	3.0
Literature II	3.0
Foreign Language 201	3.0
Philosophy (covers one GEP Humanities)	3.0
Arts & Letters	3.0
Social Sciences (3 different) (6 hours cover GEP Social Sciences).....	12.0

Natural Sciences

GEP Natural Sciences.....	7.0
---------------------------	-----

Mathematics

GEP Mathematical Sciences	6.0
---------------------------------	-----

GEP Courses

GEP Health & Exercise Studies	2.0
GEP Additional Breadth	3.0
Interdisciplinary Perspectives.....	5.0
GEP U.S. Diversity	corequisite
GEP Global Knowledge.....	corequisite

Foreign Language 201 – The College of Humanities and Social Sciences offers courses in 13 non-English languages (course prefixes listed in parentheses): Arabic (FLA), Chinese (FLC), French (FLF), German (FLG), Greek (GRK), Hindi-Urdu (FLN), Italian (FLI), Japanese (FLJ), Latin (LAT), Persian (PER), Portuguese (FLP), Russian (FLR) and Spanish (FLS).

All Humanities and Social Sciences B.A. degree programs require study of one foreign language through at least the first semester of the intermediate level (201-level course). Foreign Language and International Studies majors complete more advanced courses in the language of their major.

For placement information, high school students should take the SAT II-Foreign Language Test in the foreign language they have studied in high school. Alternatively, students may take the Advanced Placement (AP) Foreign Language or Literature exam, the International Baccalaureate (IB) Foreign Language or Classical Language exam (Higher Level), or the NC State Foreign Language Placement Test for foreign language placement.

The NC State Foreign Language Placement Test is offered in Chinese, French, German, Latin and Spanish. Opportunity to take it is provided during New Student Orientation and at other times. Students may take the NC State Foreign Language Placement Test only one time in a given language.

Students who wish to complete the Humanities and Social Sciences foreign language requirement in a language they have not previously studied are not required to take a foreign language placement test.

Native speakers of languages other than English do not receive credit for lower division (100- and 200-level) courses in their native language. For these students, a 201-level foreign language course is not a graduation requirement; their foreign language requirement is replaced by a 3-credit free elective. Students should contact Dr. Dudley Marchi, 319 Withers Hall, for waiver information.

Students must enroll in foreign language at the level at which they are placed. Students who take a 101-level course in the language of their high school foreign language proficiency will not receive graduation credit for the course. 102- and 110-level language courses may count as free electives in all Humanities and Social Sciences curricula. Students who place into a 202-level or higher language course will have met the Humanities and Social Sciences foreign language requirement after taking the course into which they are placed. Such students are eligible to receive three hours of placement credit by enrolling in the course into which they are placed and earning a grade of C- or better on the first attempt.

More information on foreign language placement is at: <http://fll.chass.ncsu.edu/undergraduate/placement.php>.

GEP Mathematical Sciences -- MA 101 is a lower-level course that may not be used to meet the GEP Mathematics requirement, nor for graduation credit in any capacity. MA 108 may not be used to meet the GEP Mathematics requirement, but it may be used as a free elective as long as the student does not also take MA 111.

For a freshman who places into MA 114 or one of the calculus courses MA 121, 131, or 141 at NC State, taking that course at NC State and earning a "C-" or better on the first attempt will earn an extra three hours of mathematics credit. (The additional three hours of credit will not be given if a student attempts a lower level math course before taking MA 114, 121, 131, or 141 or if MA 114, 121, 131, or 141 is taken at another institution.) Programs that require Statistics as a second math course can use the extra three hours of mathematics credit as free elective credit or GEP Additional Breadth.

Credit is not given for more than one of the following: MA 121, 131 or 141. Students will not be given credit for MA 111 if they have taken MA 107 or MA 108.

College Requirements & General Education Requirements:

Bachelor of Science Degrees

Humanities and Social Sciences

Academic Writing & Research.....	4.0
Literature	3.0
History (covers one GEP Humanities).....	3.0
Philosophy (covers one GEP Humanities)	3.0
Writing and Communication	3.0
Arts & Letters	3.0
Social Sciences(3 different) (6 hours cover GEP Social Sciences)	9.0

Natural Sciences

Basic Sciences (3 different) (7 hours cover GEP Nat. Sciences)	12.0
Science Electives	4.0

Mathematics

Calculus	3.0
Mathematics Electives (covers GEP Math)	6.0

Advanced Science/Technology Option

Science/Technology Option	15.0
---------------------------------	------

GEP Courses

GEP Health & Exercise Studies	2.0
GEP Additional Breadth	3.0
Interdisciplinary Perspectives	5.0
GEP U.S. Diversity	corequisite
GEP Global Knowledge.....	corequisite
Foreign Language Proficiency.....	corequisite

Advanced Science/Technology Option -- A 15-hour concentration in one area of science, technology or mathematics, approved by the student's advisor and the College of Humanities and Social Sciences assistant dean. The [form](#) for this option should be submitted and approved no later than your junior year. A total GPA of 2.0 is mandatory in this requirement.

Registering for Classes

Attend Orientation - If you are an incoming freshman or transfer student, attend the appropriate, mandatory orientation session. Orientation is invaluable to you as a new enrollee at NC State, and will answer many questions you might already have concerning the enrollment process and your course of study. Complete information, including a downloadable Student Handbook and schedules for orientation sessions, is available from New Student Programs (<http://newstudents.ncsu.edu/>).

See Your Advisor – Returning students should meet with their advisors prior to their enrollment date. Although it is your responsibility for planning your program of study and meeting degree requirements, advisors will offer valuable advice to help you achieve your goals. Advisors are located in the department of your major (e.g. Department of History, Department of English, etc.). After you have satisfied your department's requirements for having your hold released, your advisor will release the advising hold, enabling you to register for courses during your Enrollment Dates, as specified on [MyPack](#).

Register for Classes – You will register for classes using [MyPack](#), an online, self-service application. In addition to being the site for registration, MyPack gives you access to your academic and financial (student account) records. You will need your Campus ID number and your Unity ID to register. Your Unity ID and Campus ID number are generated by the Information Technology Division (ITD). If you have any problems with either of these please call ITD at 919-515-HELP.

There are two places you can go to determine what courses are required in your degree program:

[MyPack Portal](#) -- This site includes your own Automated Degree Audit (ADA), which is based on the curriculum requirements for the major into which you have matriculated. Courses that you have already completed or that are in progress are entered on your ADA. (Important Note: Do not worry if all of your transfer or advanced placement credits are not entered into your ADA by the time you first register. However, if credits you believe you have earned do not appear on your ADA by the end of your first month of taking NC State classes, contact your advisor.)

[Registration & Records](#) – This website displays curricula by degree audit requirement categories. Click on Humanities and Social Sciences and then on your particular major to find your curriculum.

Progress Toward Undergraduate Degree -- All undergraduate degree-seeking students who entered either as first-time first-year students or transfer students are subject to the Progress Toward Undergraduate Degree regulation. Progress Toward Degree is tracked with the Automated Degree Audit (ADA) located on [MyPack](#).

AP scores and transfer credits -- Typically posted on the student's ADA at the beginning of the semester, if applicable. Check your schedule and credits carefully to ensure your schedule does **NOT** include courses for which you may have received Advanced Placement (AP) or Transfer credit. Credit will not be awarded twice for the same course. Additional information is also available on the [Undergraduate Admissions](#) webpage.

Useful Websites for Registration and Advising

Registration and Records: <http://www.ncsu.edu/registrar>

MyPack Portal Tutorials: <https://registrar.ncsu.edu/tutorials/>

Registration and Records FAQs: <https://ncsu.service-now.com/studentsservices/>

Transfer Course Equivalencies:

<http://admissions.ncsu.edu/wp-content/uploads/2013/08/CCEquiv05112015.pdf> (NC Community Colleges only)
<https://www.acs.ncsu.edu/scripts/ugadmiss/trnsfcrs.pl>

Academic Policies: <https://advising.dasa.ncsu.edu/academic-policies-rules-regulations/>

Academic Calendar: <https://registrar.ncsu.edu/calendars/academic/>

Advanced Placement Scores: <http://admissions.ncsu.edu/apply/credit-opportunities/advanced-placement-ap/>

Helpful Hints

- **Do not take any courses for credit only, unless you intend to use them as Free Electives.** You must earn the equivalent of a C- grade to receive a grade of S (D+, D and D- grades are graded as U). Changes to or from Credit Only grading cannot be made after the deadline to drop courses.
- **If you are registered for fewer than 15 hours, your deadline to drop a 3-credit course is census day** (10th day of classes in Fall and Spring; 3rd day of classes in Summer sessions).
- **Be aware of all university deadlines.** See the University Academic Calendar at: <https://registrar.ncsu.edu/calendars/academic/>
- **If you are registered for a course and do not attend, do not assume you are automatically dropped for the course.** Check your schedule to verify that you are not registered; otherwise, if your name is on the roll you will receive an “F”. This should be done before the last day to drop a class.
- **To graduate in four years (without attending summer school), students must complete approximately 15 credit hours per semester** (122 credits are required for graduation in most Humanities and Social Sciences curricula).
- **Some courses are listed in the Schedule of Courses as “restricted.”** Do not assume you cannot take a restricted course. If you are in doubt about a restriction, try adding the class to your schedule. MyPack Portal will not let you add the class if you do not meet the criteria.
- **Some classes are paired** (e.g., lecture with a specific lab/problem session). Make sure you register for **both** parts.
- **Do not register for courses for which you have not completed the prerequisites.** The course descriptions for each course (click on the course title to see the description) give the prerequisites that you must have completed before taking the course.
- **Graduation credit will only be awarded once for the same course.** This includes Advanced Placement credit and transfer course credit. Additionally, some NC State courses are very similar to each other or include overlapping course material, and credit will only be awarded once. Pay close attention to course descriptions and registration information to ensure you do not register for a course that duplicates one you have already taken (or have AP, dual enrollment, or transfer credit for).
- **Any time you make a change to your schedule, double check that your desired change was processed in the manner you desired.** Often times, students think they do one thing but end up doing something different.
- **MyPack Portal will not let you register for two classes that overlap in time, even by five minutes.**
- **An “advising hold” only affects future semesters.** Such a hold does not affect access to current courses; students can make changes to current courses (e.g. drop/add, pass/fail grading) within the add/drop periods with an advising hold present.
- **There are several types of enrollment holds.** In addition to the “advising hold” every student receives each semester, there are holds based on financial/payment issues, student conduct issues, or missing official paperwork (e.g. student health forms). Be sure to clear all your holds in a timely manner so that you may register at your scheduled time.
- **Students can identify their advisor on [MyPack](#).**

College of Humanities and Social Sciences Academic Minors

Academic minors are not required, but may be added to enhance a student's academic program. Minors total at least 15 credit hours; they may be offered within one department or may be interdisciplinary. Students must do two things to receive official recognition of their minor(s). First, they must declare a minor by obtaining the necessary signature on the **Declare Minor** form at:

<https://registrar.ncsu.edu/academic-resources/forms/>. This informs your major and minor advisor about your interest in pursuing the minor. To have the completed minor noted on your final transcript, students must obtain and complete a minor application with the minor department and submit all necessary paperwork to the college Dean's Office, 106 Caldwell Hall, by the **beginning** of the semester in which they intend to graduate.

Students cannot earn a minor within their major field of study. Generally, no more than three hours of overlapping coursework may be counted in a minor and a major **OR** between any two minors. However, some minors will permit six hours between major and minor; please check with the minor advisor.

The minors listed below are offered by the College of Humanities and Social Sciences. Additional minors are available from other NC State departments. For a complete list of minors offered by the university, refer to: <https://oucc.dasa.ncsu.edu/undergraduate-academic-programs/academic-minors/>.

A copy of the minor application must be submitted to 106 Caldwell Hall at the beginning of the final semester before graduation.

Africana Studies	Kwesi Craig C. Brookins, 107A 1911 Bldg, 515-7518, biadnow@ncsu.edu
American Literature	Allen Stein, 121 Tompkins, 515-4134, stein@ncsu.edu
Anthropology	Erin Seiling, 334B 1911 Bldg, 515-3116, eeseilin@ncsu.edu
Arts Studies	Rodney Waschka, 101B Winston, 515-5464, rodney_waschka@ncsu.edu
Chinese Studies	Nathaniel Isaacson, 211 Withers, 515-9318, nkisaacs@ncsu.edu
Classical Studies	Gary Mathews, 227 Withers, 515-9306, gary_m@ncsu.edu
Cognitive Science.....	Catherine Driscoll, 434B Withers, 513-7846, catherine_driscoll@ncsu.edu
Creative Writing.....	John Kessel, 274 Tompkins, 515-4170, tenshi@ncsu.edu
Criminology	Erin Seiling, 334B 1911 Bldg, 515-3116, eeseilin@ncsu.edu
English.....	Barbara Bennett, 268 Tompkins, 515-4167, barbara_bennett@ncsu.edu
Ethics.....	Tim Hinton, 456 Withers, 513-7941, tim_hinton@ncsu.edu
Film Studies.....	Ora Gelley, 225 Tompkins, ogelley@ncsu.edu
Forensic Science.....	Ann Ross, 253 1911 Bldg, 515-9021, ann_ross@ncsu.edu
French	Dudley Marchi, 319 Withers, 515-9283, dmm@ncsu.edu
German	Lutz Kube, 225 Withers, 515-9280, lkube@ncsu.edu
Health, Medicine & Human Values.....	Gary Comstock, 458 Withers, 515-6173, gcomstock@ncsu.edu
Hindi-Urdu	Sujata Mody, 417 Withers, 515-9315, ssmody@ncsu.edu
History	William Kimler, 351 Withers, 513-2238, kimler@ncsu.edu
International Studies.....	Haddy Njie, 107-C 1911 Building, 515-0448, hmnjie@ncsu.edu
Italian Studies.....	Dudley Marchi, 319 Withers, 515-9283, dmm@ncsu.edu
Japanese.....	John Mertz, 402 Withers, 515-9297, john_mertz@ncsu.edu
Japan Studies.....	John Mertz, 402 Withers, 515-9297, john_mertz@ncsu.edu
Journalism	Paul Isom, 107 Tompkins, 205-617-4400, pcisom@ncsu.edu
Law and Justice.....	Shannon Carey, 116 Winston, 515-4469, smcarey2@ncsu.edu
Linguistics.....	Walt Wolfram, 208 Tompkins, 515-4151, walt_wolfram@ncsu.edu
Logic and Methodology	John Carroll, 457 Withers, 515-6140, john_carroll@ncsu.edu
Middle East Studies.....	Jodi Khater, 411 Withers, 515-2509, jskhater@ncsu.edu
Native American Studies	Judy Kertesz, 369 Withers, 513-2211, jkertes@ncsu.edu
Nonprofit Studies.....	Christine Howell, 5137 Hunt Library, 513-0596, nonprofitminor@ncsu.edu
Philosophy.....	John Carroll, 457 Withers, 515-6140, john_carroll@ncsu.edu
Political Science	Shannon Carey, 116 Winston, 515-4469, smcarey2@ncsu.edu
Portuguese Studies	Irwin Stern, 223 Withers, 515-3297, istern@ncsu.edu

Psychology	Dana Kotter-Gruehn, 639 Poe, 513-4855, psych_advising@ncsu.edu
Religious Studies.....	Jason Bivins, 447 Withers, 515-6102, jcbivins@ncsu.edu
Russian Studies	Vladimir Bilenkin, 409 Withers, 515-9316, vlad_bilenkin@ncsu.edu
Science, Technology, & Society	TBA, 106 1911 Bldg, 515-6964,
Social Work	Paige Moore, 205C 1911 Bldg, 513-7955, plmoore2@ncsu.edu
Sociology.....	Erin Seiling, 334B 1911 Bldg, 515-3116, eeseilin@ncsu.edu
Spanish	Jim Michnowicz, 419 Withers, 513-9999, michnowicz@ncsu.edu
Technical & Scientific Communication	Huiling Ding, 131C Tompkins, 515-4120, hding@ncsu.edu
Women's and Gender Studies.....	Karey Harwood, 449 Withers, 515-6383, karey_harwood@ncsu.edu
World Literature.....	Larysa Mykyta, 219 1911 Bldg, 515.9314, lamfill@ncsu.edu

Career Planning Should Begin Early

Academic advising and career planning are closely intertwined. First-year students as well as seniors benefit by talking to their advisors about careers and by talking to a career counselor about their choice of major.

The Career Development Center is located at 2100 Pullen Hall. Phone number 515-2396, online: <https://cdc.dasa.ncsu.edu/>

Two individuals who work directly with students in the College of Humanities and Social Sciences are:

Courtney Jones, Career Identity Coach, cgjones5@ncsu.edu

Sarah Wild, Career Counselor, swild@ncsu.edu

To explore connections between majors and careers, visit <http://majorsandcareers.ncsu.edu/>

Intracampus Transfer

Change of Degree Application (CODA) is the process for intra-campus transfer; it is a centralized, internet-based application system in MyPack Portal. Applications are accepted three times per year and students are able to indicate a first- and second-choice major. Application dates may differ by college. Please check the CODA website for details:

<https://registrar.ncsu.edu/coda/>

Students who wish to change to another major in the College of Humanities and Social Sciences or to add a second major in Humanities and Social Sciences will be eligible to submit a CODA application once they have completed at least 12 letter-graded hours and have a GPA of at least 2.0. Departments will review all applicants on a competitive basis. Candidates who meet the preferred qualifications outlined below have a higher probability of being accepted for admission. **However, meeting the preferred qualifications does not guarantee admission to the desired major.**

COMMUNICATION

Preference is given to applicants with a total cumulative GPA of 3.0 or higher.

For students with a total cumulative GPA below 3.0, preference is given to those who have:

Completion of ENG 101 with a grade of B- or better AND

Completion of COM 200 AND

Completion of 3 additional hours of Communication coursework at the 200-level or higher AND

Cumulative GPA in all Communication courses of 2.5 or better.

Note: COM 200 is designed specifically as an entry-point class for internal transfers, providing students with 3 hours at the 200-level. For internal transfers, COM 200 currently replaces COM 250 as a degree requirement.

ENGLISH

Preference is given to applicants with a cumulative GPA of 2.5 or higher AND completion of one ENG course beyond ENG 101 with a grade of B- or better OR

A cumulative GPA of 2.0 or higher AND two ENG courses beyond ENG 101 with grades of B- or better

Students typically complete their expected English course(s) from the corresponding list below to enter one of the five specific concentrations in English:

1) Creative Writing: ENG 281, 287, 288, 289

2) Language, Writing, and Rhetoric: ENG 210, 214, 216

3) Film: ENG 282

4) Literature: ENG 207, 208, 209, 232, 233, 246, 248, 251, 252, 261, 262, 265, 266, 267, 305

5) Teacher Education: ENG 207, 208, 209, 210, 232, 233, 246, 248, 251, 252, 261, 262, 265, 266, 267, 305

(Note: Graduation requirements specify that students are not allowed to take more than five (5) 200-level English classes.)

If you have additional questions about transferring into the English major, e-mail Dr. Meredith Fosque (mgfosque@ncsu.edu).

FOREIGN LANGUAGES and LITERATURES

Recommended completion of ENG 101 with a grade of B or better and FL* 201 and FL* 202 with a grade of B- or better. Overall GPA of 2.5 or higher.

HISTORY

Preference given for transfer to HI major (BA or BS) is 3.0 GPA after 12 hours of grades at NC State.

Or with GPA less than 3.0 but over 2.5, preference for completion of one HI course with grade of B- or better.

With GPA less than 2.5 but over 2.0, preference for completion of two HI courses with grade of B- or better.

If GPA is less than 2.0, we do not accept the student's application.

INTERDISCIPLINARY STUDIES

Preference is given for acceptance into all Interdisciplinary Studies (IDS) majors with a 3.0 overall GPA or higher after at least 12 letter-graded hours at NC State. Particular interests and courses taken relating to the specific major are also considered. See below for preferences within the specific majors.

1) ARS – Arts Studies

Preference is given to students who have completed one course in their intended foundational art area with a grade of “B-“ or better, from the following lists:

a) Visual

ARC 140, 261, 441, 442; ADN 414; GD 200, 342; HA 201, 202, 203, 298, 310, 320, 395, 401, 404; LAR 423, 444

b) Music

MUS 201, 202, 230, 260, 301, 302, 310, 315, 320, 330, 335, 340, 345, 350, 351, 360, 495, ARS/MUS 306

c) Film

ENG 282

d) Theatre

ENG 206; THE 103, 203, 223

2) Interdisciplinary Studies**a) AFS – Africana Studies**

Preference is given to students who have completed two of the following AFS courses with a grade of “B-“ or better in each: AFS 240, 241, 342, 343, 344, 345, 346, 442, 490, 491, 497.

b) Self-Design

All students must complete a formal application process. Check the program’s website for details: http://ids.chass.ncsu.edu/self_design/

c) WGS – Women’s and Gender Studies

Preference is given to students who have completed WGS 200 or 210 with a grade of “B-“ or better.

3) International Studies

Preference is given to applicants who have completed IS 200 with a grade of “B-“ or better and to students who are making satisfactory progress toward meeting the International Studies foreign language requirement. *Note: Humanities and Social Sciences graduation requirements require completion of FL_201. The BA in International Studies requires proficiency in at least one foreign language equivalent to the FL_3xx level.*

4) STS – Science, Technology, and Society

Preference is given to students who have completed STS 214 with a grade of “B-“ or better. Other courses relating to the area of Science, Technology and Society may be considered (IDS, STS, or other course prefixes).

PHILOSOPHY AND RELIGIOUS STUDIES

Philosophy – recommends completion of a philosophy course with a B- or better.

Religious Studies – recommends completion of a religious studies course with a B- or better.

POLITICAL SCIENCE

Completion of at least 6 hours of PS coursework at the 200-level or above with a B or better in each course.

PSYCHOLOGY

GPA \geq 2.5 and

B- or better PSY 200

B- or better PSY 230 or BIO 105/106 or BIO 181 or BIO 183

B- or better ENG 101

SOCIAL WORK

Completion of SW 290 with a grade of B- or better.

SOCIOLOGY and ANTHROPOLOGY**For transfer into a sociology major**

- If your GPA is from 2.00 to 2.49 after at least 12 hours at NC State and you would like to apply to transfer into a sociology major, please contact the department’s Coordinator of Advising to inquire about possibilities.
- If your GPA is from 2.50 to 2.99 after at least 12 hours at NC State AND you have earned a B- or higher in SOC 202, you may apply to transfer.
- If your GPA is 3.00 or higher after at least 12 hours at NC State, you may apply, and you will be admitted to the major.

For transfer into a criminology major

- If your GPA is from 2.00 to 2.49 after at least 12 hours at NC State and you would like to apply to transfer into a criminology major, please contact the department’s Coordinator of Advising to inquire about possibilities.

- If your GPA is from 2.50 to 2.99 after at least 12 hours at NC State AND you have earned a B- or higher in SOC 202 AND you have earned a B- or higher in either SOC 206 or SOC 306, you may apply to transfer.
- If your GPA is 3.00 or higher after at least 12 hours at NC State, you may apply, and you will be admitted to the major.

For transfer into an anthropology major

- If your GPA is from 2.00 to 2.49 after at least 12 hours at NC State and you would like to apply to transfer into an anthropology major, please contact the department's Coordinator of Advising to inquire about possibilities.
- If your GPA is from 2.50 to 2.99 after at least 12 hours at NC State AND you have earned a B- or higher in ANT 251 or ANT 252 or ANT 253 or ANT 254, you may apply to transfer.
- If your GPA is 3.00 or higher after at least 12 hours at NC State, you may apply, and you will be admitted to the major.