

**NORTH CAROLINA STATE UNIVERSITY
COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

FACULTY RESEARCH AND PROFESSIONAL DEVELOPMENT PROGRAM

RFP: FRPD-2017

<http://go.ncsu.edu/hssfrpd>

PROGRAM ANNOUNCEMENT

The Faculty Research and Professional Development (FRPD) Program has been renewed by the Vice Chancellor for Research, Innovation, and Economic Development for FY 2016-17 allocations.

Due to College Research Office: April 1, 2016, 5:00 PM

Late submissions will not be accepted. Please read all instructions carefully. Proposals that do not follow these instructions will be returned without review.

INTRODUCTION

Purpose

The Faculty Research and Professional Development Program was established to assist faculty in initiating research and professional development activities. The primary objective of this program is to provide individual investigators seed funding to pursue larger awards and grants from outside agencies.

Funding

FRPD funding is made available through a partnership of resources from the Office of Research, Innovation and Economic Development (ORIED) and the College. Each college is allocated up to \$12,000 from ORIED with a match of no less than \$4,000. Proposals with budgets exceeding \$4,000 will be returned without review. We anticipate funding approximately twelve proposals.

Projects Supported

Support may be requested for items which would be consistent with a research budget, such as labor, travel relating to the project and research supplies. Funding for summer salary is not acceptable.

AWARD INFORMATION

Type of Award

Awards are effective for projects lasting twelve months starting July 1, 2016. Unexpended funds at the end of the fiscal year are reverted back to the funding pool for reallocation.

ELIGIBILITY

The recipient must hold a faculty position at NC State. The College will not fund consecutive FRPD awards.

PROPOSAL CONTENT AND SUBMISSION INSTRUCTIONS

All proposals must be submitted as a single PDF file with the PI's name such as *Jones-FRPD2017.pdf*. Proposals with other names and formats will be returned without review.

Proposal Content

FRPD proposals must include the following sections:

- **Cover Page (1 page max):** The cover page includes title of the project, amount requested, principal investigator name and department. A template for the cover page can be found at <http://go.ncsu.edu/hssfrpd>.
- **Proposal (4 pages max) – Single Spaced:** The proposal should address the following review criteria:
 1. Description of proposed research – The goals and objectives of the project are clearly defined in terms of research focus.
 2. Relevance and novelty of proposed research – The project should contribute to and does not duplicate former research pertaining to the problem area.
 3. Research methods – The proposed methods should be adequate to address the topic of interest. This section should include datasets, design description/analysis, time frame for completion of the project, and resource requirements availability.
 4. Potential for future funding – The selected problem should have sufficient potential for further research requiring funding from an outside source. A specific funder and program should be included in the proposal.
- **References (no page limit):** References in the style most common for your discipline should be included.
- **Project Budget (Maximum \$4,000):** A budget appropriate for the project should be prepared using the template found at <http://go.ncsu.edu/hssfrpd>. Make sure all line items are sufficiently justified. If you budget salaries for students, be sure to budget fringe benefits.
- **Curriculum Vitae (1 page max):** The curriculum vitae should be limited to information that will fit on one page, but must include name, university address, education, and professional experience. In addition, honors and awards, selected publications, and prior funding relevant to the proposed problem should be included. A template for the curriculum vitae can be found at <http://go.ncsu.edu/hssfrpd>.

Submission Instructions

Submit all documents as one PDF to our pre-award specialist, Joyce Christian (jjjones3@ncsu.edu) no later than **5:00 PM April 1, 2016**. The filename must include the PI's name, such as *Jones-FRPD2017.pdf*. Proposals with other names and formats will be returned

without review. The application will be routed through PINS for PI and Department Head approval.

REVIEW INFORMATION

Review Criteria

Each proposal will undergo a review conducted by the College Research Committee based on the following criteria:

1. Description of proposed research – The goals and objectives of the project are clearly defined in terms of research focus.
2. Relevance and novelty of proposed research – The project contributes and does not duplicate former research pertaining to the problem area.
3. Research methods – The proposed methods are adequate to address the topic of interest. This section should include datasets, design description/analysis, time frame for completion of the project, and resource requirements availability.
4. Potential for future funding – The selected problem has sufficient potential for further research requiring funding from an outside source.
5. Budget – The proposed budget is appropriate for the project and all line items are sufficiently justified.
6. Curriculum vitae – The investigator's background and past activities are consistent with the proposed project.

NOTIFICATION OF AWARD

The College will notify applicants by **May 16, 2016** of their awarded or non-funded status.

REPORTING REQUIREMENTS

Awarded PIs are required to submit a follow-up report to the Research Development Office no later than **Friday, October 6, 2017**, approximately 90 days following the grant period for FY2016-17. Instructions will be sent to the PI near the end of the grant period outlining the criteria of the follow-up report.